**Contract Individual Doctoral Agreement (IDA) leading to a double doctoral degree**

Between

**the University of Groningen (Rijksuniversiteit Groningen, the Netherlands),**

Broerstraat 5, 9712 CP Groningen,

in the interest of the FACULTY

Hereinafter also referred to as **UG,**

represented by Prof. dr. Jouke de Vries, President

and

**the University of São Paulo (Universidade de São Paulo, Brazil),**

in the interest of the FACULTY/INSTITUTE,

Hereinafter also referred as **USP,**

represented by Prof. Dr. Niels Olsen Saraiva Câmara, Adjunct Provost for Graduate Studies,

and by Prof. DIRECTOR, Director of FACULTY/INSTITUTE

jointly referred to as **‘the partner institutions’**

**in due observance of the following:**

­ the Dutch Higher Education and Research Act *(Wet op het hoger onderwijs en wetenschappelijk onderzoek)*;

­ the PhD Regulations of the University of Groningen *(Promotiereglement)*;

* The PhD Regulations of the University of São Paulo, Resolution USP N° 7493, March 27, 2018.

**The partner institutions mutually and fairly agree with the following terms and conditions:**

**PART I: Administrative matters**

**Article 1**

The doctoral candidate who is subject to this agreement is:

Name: XXX

Date of Birth: XXX

Nationality: XXX

The University of Groningen and the University of São Paulo agree to register NAMEas a doctoral candidate, under joint supervision of the University of Groningen and the University of São Paulo.

**Article 2**

The doctoral candidate is jointly supervised by:

1. Prof. Dr. NAME

University of Groningen

DEPARTMENT/FACULTY

1. Prof. Dr. NAME

Universidade de São Paulo

DEPARTMENT/FACULTY

**Article 3**

The enrolment of the doctoral candidate is effective from DD/MM/YYYY. The expected period of research is set at a combined total of X years. Any extension needs to be submitted to and approved by the relevant authorities at either institution. Extension requests need to be submitted, in accordance with existing processes at either institution, and in any case at least three months in advance of the end date of the original period of enrolment as stipulated below.

The minimum duration of the period of research carried out at either institution is set at six months. The PhD candidate will be at:

* USP/UG from MM/YYYY until MM/YYYY (inclusive)
* USP/UG from MM/YYYY until MM/YYYY (inclusive)

*(add rows if necessary)*

The doctoral thesis is expected to be submitted to the Assessment Committee of Article 12 by MM/YYYY.

**Article 4**

The University of Groningen and the University of São Paulo will instruct the doctoral candidate to register at both institutions.

**Article 5**

The doctoral candidate must prove sufficient health insurance coverage for the full period of their stay in the Netherlands and in Brazil, as well as a personal liability insurance.

During the periods of PhD research as stipulated in Article 3, the candidate will have access to the following funding sources (description + period):

ADD

ADD

**PART II: Research supervision and thesis preparation**

**Article 6**

Both universities recognize the validity of the research project undertaken by the doctoral candidate. All rules of the partner institutions pertaining to scientific publications are in force.

**Article 7**

1. TITLE NAME, appointed as a Professor at the University of Groningen, and TITLE NAME, appointed as a Professor at the University of São Paulo, are designated as joint supervisors.
2. The supervisors will consult regularly on the research progress of the doctoral candidate. The supervision is equally divided between both institutions. Each institute will invest approximately 50% of the allotted time for supervision. The daily supervision and scientific mentoring reside with the supervisor located where the research work is being undertaken at that particular moment.

**Article 8**

1. The (provisional) title of the thesis work is: XXX
2. The thesis will be written in English. A summary of the dissertation will be written in English, Portuguese and Dutch.

3. Both partner institutions will instruct the doctoral candidate to follow the rules of both institutions concerning the registering, the description and the reproduction of the thesis.

**Article 9**

The research project will be carried out at both institutions in accordance with the research proposal based on which the candidate has been admitted to the PhD program at either institution. This proposal has been jointly approved by the doctoral supervisors. Any significant modifications to the original proposal must be submitted to the competent authorities at the two institutions by the doctoral supervisors at least one month in advance of their implementation.

**Article 10**

1. The intellectual property rights of the thesis, the publication, the use and protection of the research results shall be safeguarded in accordance with the specific regulations of both institutions.
2. Foreground intellectual property rights shall be the property of both institutions. The institutions shall jointly apply to obtain and/or maintain the relevant intellectual property rights and shall strive to set up appropriate agreements in order to do so.

**PART III: Evaluation and conferral of degree**

**Article 11**

The doctoral candidate will be required to pass their Qualification Exam (QE) as part of the local regulations at the University of São Paulo. The QE takes place approximately mid-way through the doctoral program. At least one of the members of the QE will be from UG, unless otherwise agreed upon.

* The doctoral candidate has successfully passed their QE on XX-XX-XXXX
* The QE is expected to take place on XX-XX-XXXX

*(Remove what is not applicable)*

Only candidates who have successfully passed their QE may proceed to the thesis defense. The requirement of the QE may be waived for PhD candidates who have UG as their home university.

**Article 12**

1. As of 2018, USP allows for the thesis defence to take place at a location outside of USP. The following joint procedure that leads to the conferral of the double doctoral degree by the University of São Paulo and the University of Groningen has been agreed upon by the Parties.
2. After the positive assessment of the thesis supervisors, the thesis can be submitted to the joint PhD Assessment Committee, established in accordance with the PhD Regulations at UG, and approved by USP.
3. The Assessment Committee consists of four persons. Only professors (at UG: academics with *ius promovendi*) employed by a university who have not co-authored with the doctoral candidate may be members of the Assessment Committee.
4. The Assessment Committee consists of at least one professor from the University of Groningen and one professor from the University of São Paulo.
5. The Assessment Committee shall be composed after consultation between the partner institutions.

**Article 13**

1. After the positive assessment of the Assessment Committee, the thesis can be submitted to the joint PhD Examining Committee, established in accordance with the PhD Regulations at UG, and approved by USP.
2. The Examining Committee at shall consist of at least five persons;

* professors, both from the University of Groningen (at UG: academics with *ius promovendi*) and from the University of São Paulo;
* a maximum of 2 University Readers/Associate Professors or Lecturers/Assistant Professors with PhDs;
* the members of the Assessment Committee;
* the chair.

The supervisors are not members of the PhD Examining Committee.

1. The Examining Committee shall be composed after consultation between the partner institutions.
2. The thesis will be defended, in English, during a public ceremony at the University of Groningen, and is accepted by University of São Paulo. If the student so chooses, a second defence at USP may take place.
3. After the Examining Committee has given a favourable recommendation, the University of Groningen will confer upon the candidate the doctoral degree of the University of Groningen and the doctoral certificate affixed with the Great Seal of the University,  
   and the University of São Paulo will confer upon the candidate the doctoral degree of the University of São Paulo.

* The University of Groningen will award the degree Doctor (translated into English as: Doctor of Philosophy (PhD)).
* The University of São Paulo will award the degree of Doctor of Philosophy (PhD) in XXX.

1. Each University will issue its own degree certificate, which will mention the joint nature of the supervision by the partner institutions, leading to the award of a double doctorate.

**Article 14**

The present agreement holds as long as necessary for the completion of the doctoral degree. The agreement may be reviewed on an annual basis by each institution and may be terminated if good reason is found to do so. In addition, the agreement may be termination the initiative of the doctoral candidate or following collegial advice from the doctoral supervisors. As long as the agreement is in force the institutions commit themselves to supporting the doctoral candidate in continuing the project.

**General provisions**

**Article 15**

The parties will comply with all applicable local and national laws and regulations with respect to activity under this Agreement, including law related to anti-bribery, economic sanctions, export control, anti-boycott, privacy and data protection, higher education, and accreditation standards or procedures.

The institutions will comply with EU General Data Protection Regulation applicable since 25 May 2018 and other applicable legislation and regulations concerning the processing of Personal Information. Parties will determine in good faith how they will apply these laws and the data processing principles cooperating within USP and UG.

**Article 16**

Activities carried out under this Agreement will be done without the disclosure of either institution’s confidential or proprietary information to the other institution or to third parties. Should it become necessary for the institutions to disclose to each other confidential or proprietary information, the providing institution will notify the receiving institution in advance and in writing, and the institutions will agree on reasonable terms for the protection of such information. All confidential information will be clearly marked as such, or promptly disclosed as such, in writing.

And having agreed, the parties execute this Contract double doctoral degree in English and in Portuguese. The English language version will govern in the event of a conflict between the English language version and the Portuguese language version.

Signed electronically, on the date registered by ValidSign.

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| Groningen,  …………………………………..  Prof. dr. Jouke de Vries  President  University of Groningen  …………………………………... | São Paulo,  …………………………………….  Prof. Dr. Niels Olsen Saraiva Câmara  Adjunct Provost for Graduate Studies  University of São Paulo  …………………………………….. |
| Prof. Dr. XXX  Thesis supervisor  University of Groningen    …………………………………..  Prof. Dr. XXX  Director Graduate School of XXX  University of Groningen  Visa: | Prof. Dr. XXX  Thesis supervisor  University of São Paulo  …………………………………….  Prof. Dr. XXX  Director XXX  University of São Paulo |

…………………………………..

XXX

The doctoral candidate